

## PRE-BID REQUEST FOR INFORMATION FORM

Date: \_\_\_\_\_

Company Submitting Request: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-Mail \_\_\_\_\_

Project Name: \_\_\_\_\_

Architect Job No. \_\_\_\_\_

Send to [rfi@lathanassociates.com](mailto:rfi@lathanassociates.com)

RFI NO. \_\_\_\_\_

### RESPONSE:

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For Architect's Use:  
Reviewed By / Date: \_\_\_\_\_  
Responded By/ Date: \_\_\_\_\_  
Processed by Addendum No. \_\_\_\_\_  
Comments: \_\_\_\_\_